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**CONTRACT NOTICE**

 ***Services***

*According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092*

**Date of the preparation of the Notice: 28.04.2022**

|  |  |
| --- | --- |
| **Procurement No.** | **RfQ 116/04-2022** |

This notice has been prepared in the LANGUAGES:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Albanian | [x]  | Serbian | [ ]  | English | [x]  |

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |
| --- |
| **Official name**: **Kosovo Electricity Distribution Company J.S.C** |
| **Postal address**: **Bulevardi Bill Klinton nr. 5** |
| Town: **PRISHTINË** | Postal code: **10000** | Country: **PRISHTINË** |
| **Contact point(s)**: **Hanë Meta** | Telephone: **038/501101/1408** |
| Email: **hane.meta@keds-energy.com** | Fax:  |
| Internet address (*if applicable)*: | <https://www.keds-energy.com/tendere.asp> |

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | [ ]  | No | [x]  |

The contract covers joint procurement

The contract is awarded by Central Procurement Agency

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | [ ]  | No | [x]  |

***If yes,*** specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contractor refer to an Annex.

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

|  |
| --- |
| **II.1.1) Contract title attributed by the contracting authority:****Calibration of etalon**  |
| **II.1.2) Type of contract and location of works, place of delivery or of performance***(Choose* *one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)* |
| **[ ]  Works** | **[ ]  Supplies** | **[x]  Services** |
| [ ]  Execution[ ]  Design and execution[ ]  Realisation, by whatever means, of work, corresponding to the requirements | [ ]  Purchase[ ]  Lease[ ]  Rental[ ]  Hire purchase[ ]  A combination of these |  |
| Main site or location of works\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Main place of delivery**KEDS Warehouse**  | Main place of performance\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **II.1.3) The notice involves** The establishment of public framework contract

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **[ ]**  | **No** | **[x]**  |

 |
| **II.1.4) Information on framework agreement** *(if applicable):*Framework agreement with single operator

|  |
| --- |
| **[ ]**  |

 Framework agreement with several operators

|  |
| --- |
| [ ]  |

**Execution of the Contract:**Call offs/Place Orders

|  |
| --- |
| **[ ]**  |

Subsidiary Contracts/Mini-competition  [ ] **Duration of framework agreement:**  |
| **II.1.5) Short description of the object of the contract****Calibration of etalon**  |
| **II.1.6) Common Procurement Vocabulary classification (CPV): 50433000-9** |
| **II.1.7) Variants are accepted**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

 |
| **II.1.8) Division into lots**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | [ ]  | **No** | [x]  |

***If yes,*** tenders may be submitted for *(tick one box only)*[ ]  one lot only **[ ]**  All lots |
| **II.1.9) In case of one or more Lots** (*if applicable)*The maximum number of Lots that may be awarded to one Economic Operator is: |
| **II.1.10) Information about lots** (*if applicable)* |
| **II.1.11) Estimated contract value: 1,100.00 Euro without Kosova VAT** |

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

|  |
| --- |
| **Total quantity or scope** *(including all lots and options if applicable)***According to technical specification and price list.** |

**II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION**

|  |
| --- |
| **Contract starts with signature and concludes with completion of the service and final payment.** |

**SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III.1.1) Performance security required**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [x]  |

Amount of performance security  |
| **III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded** *(if applicable)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.1.3) Other particular conditions to which performance of the contract is subject**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

***If yes,*** description of particular conditions |

**III.2) CONDITIONS FOR PARTICIPATION**

|  |
| --- |
| **III.2.1) Eligibility Requirements:****a. The economic operator must meet the eligibility requirements in accordance with Law no. 04 L-042, Article 65.***Documentary evidence required***a. A written statement under oath, signed by the tenderer using the form set out in the tender dossier, Annex 2 (Original).** |
| **III.2.2) Professional Suitability:****1. Business registration certificate, registration as an economic operator in the professional, commercial and / or corporate register in your country of establishment.****2. VAT certificate, for local companies.****3. EO must prove that it is a regular payer of electricity, for local companies.***Documentary evidence required:***1. Business registration certificate - with the relevant activity code (copy), for foreign companies, an identification document must be proved according to the legislation of the country to which it belongs****2. VAT certificate (copy), for local companies.****3. To prove with an invoice or final report that it is not in obligations to KESCO.** |
| **III.2.3) Economic and financial capacity***Documentary evidence required:* |
| **III.2.4) Technical and professional capacity***Documentary evidence required***1. References that prove your experience in this activity.** |

**III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS**

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| --- | --- | --- | --- | --- |
|

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| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

**III.3.1) Execution of services is reserved to a particular profession** |
| **III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[ ]**  |

 |

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

*[Click the appropriate and delete the others]*

|  |
| --- |
| **IV.1.1) Type of Procedure** |
| **[ ]  Open**  |  |
| **[ ]  Restricted** |  |
| **[ ]  Competitive Negotiated** |  |
| **[x]  Price Quotation** |  |
| **IV.1.2) Limitations on the number of the operators who will be invited to tender** *(restricted or competitive negotiated procedure)*On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are: |
| **IV.1.3)** **Reduction of number of the operators during the negotiations** *(competitive negotiated procedure)*Conduct the negotiations in successive stages in order to reduce the number of the tenders

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **[ ]**  | **No** | [ ]  |

The Contracting Authority will award the contract based on the initial tenders without negotiations

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[ ]**  |

 |
| **IV.1.4)** The minimal number of candidates that will be invited to submit the initial tenders is:  |

**IV.2) AWARD CRITERIA**

|  |
| --- |
| *[Tick the appropriate box and delete the other]***[x]  Lowest price responsible***or***[ ]  The most economically advantageous tender in terms to according to the criteria from the second phase** |
| **Sub-criteria** | **Weighting in %** | **Sub-criteria** | **Weighting in %** |
| 1) |  | 5) |  |
| 2) |  | 6) |  |

**IV.3) ADMINISTRATIVE INFORMATION**

|  |  |  |  |  |
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|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

 **IV.3.1) Previous publications concerning the same contract**  |
| **IV.3.2) Conditions for obtaining *tender dossier with email:***Time limit for receipt of requests for tender dossier: **05.05.2022** |
|

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

**Payable documents**  |
| **IV.3.3) Time limit for receipt of*****[tenders][applications]:*** ***Date* 06.05.2022*****time*****14:00*****place* KEDS archive main building KEDS Prishtinë** |
| **IV.3.4) Time limits is shortened for submission of *[tenders] [applications]:*** **[ ]** Yes [x]  NoFor the reason of the urgent need of material. |
| **IV.3.5)** **Is tender security needed:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [x]  |

 |
| **IV.3.6) Tender validity period: 30 days**. |
| **IV.3.7) Tenderopening meeting:** ***date*** *\_\_\_/\_\_\_/\_\_\_\_\_\_* ***time*** *\_\_\_\_\_\_\_* ***place*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

**SECTION V: COMPLEMENTARY INFORMATION**

**V.1) COMPLAINTS**

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| --- |
| **Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.** |

**V.2) ADDITIONAL INFORMATION**

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| --- |
| **Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.**  |